

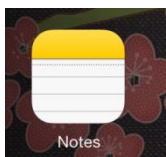
Backing up data on the iPad

Important iPad, data/information/pictures/projects you want to save need to be backed up on a regular basis.

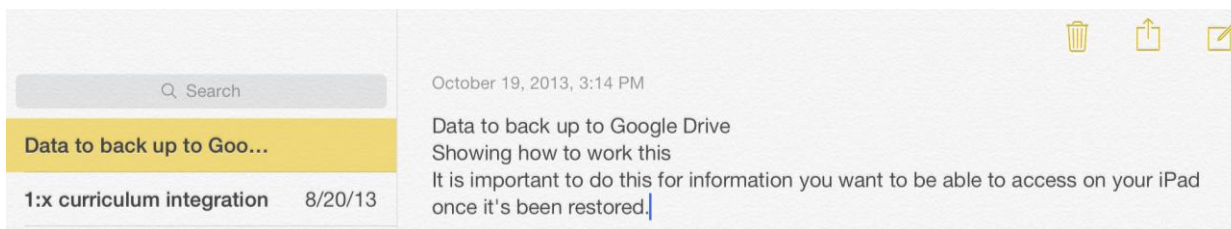
If you use apps like **Evernote** or **Google Drive** for notes or important projects or your work is on **Edmodo** or **Schoology**, you do not need to worry about backing up your work because it is always on the web due to the apps being web based. **This means that you can access this information anytime/anywhere from a computer that is connected to the Internet.** However, if you are using the iPad **Notes** app and/or you have pictures on the **Camera Roll** that you want to save, you will need to back them up to make sure that you do not lose them.

You can use **Google Drive** to do this.

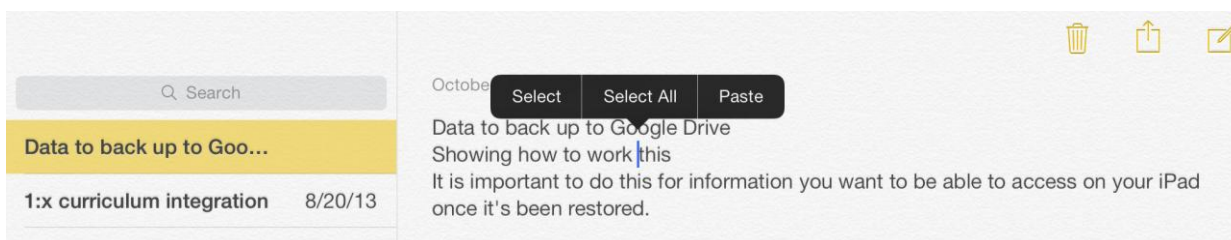
To back up your notes to **Google Drive**, open **Notes**.



Open the note you wish to back up

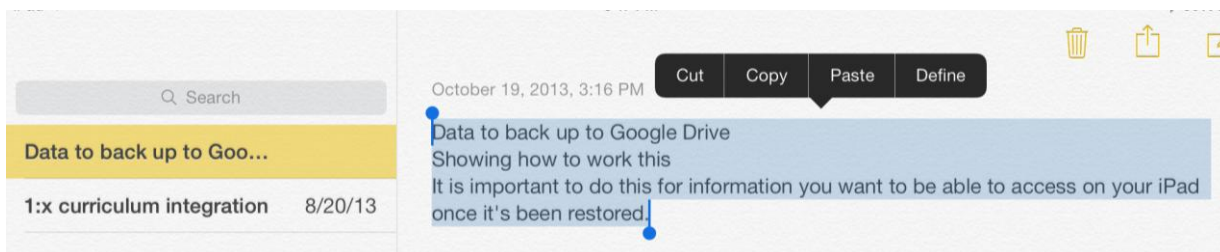


Push and hold anywhere in the notes until the copy/paste feature appears.

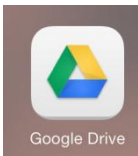


Click **Select All**.

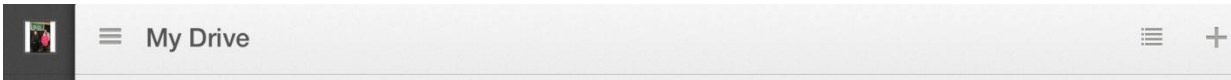
Click **Copy**.



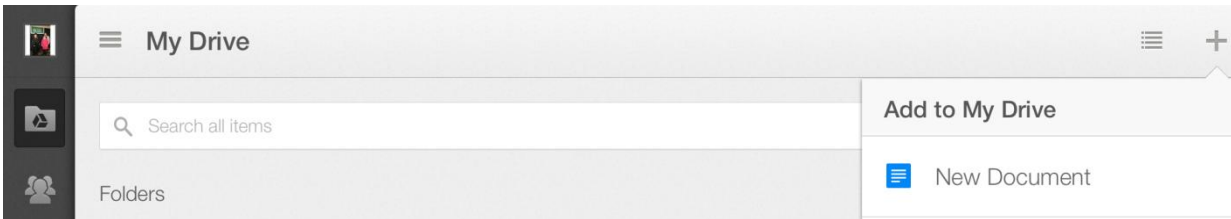
Open the **Google Drive** app.



Click the + for creating a new file (in the top right corner).

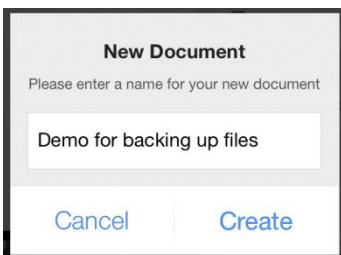


Click **New Document**.



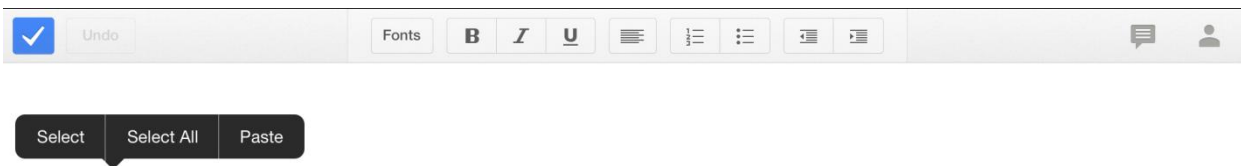
Name your document.

Click **Create**.



Push and hold in the blank part of the new document until the copy/paste feature appears.

Click **Paste**.



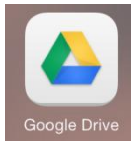
Your information appears in a **Google Drive** file and can be accessed from any device that connects to the Internet.



Click the blue check mark.

To back up pictures/videos to Google Drive

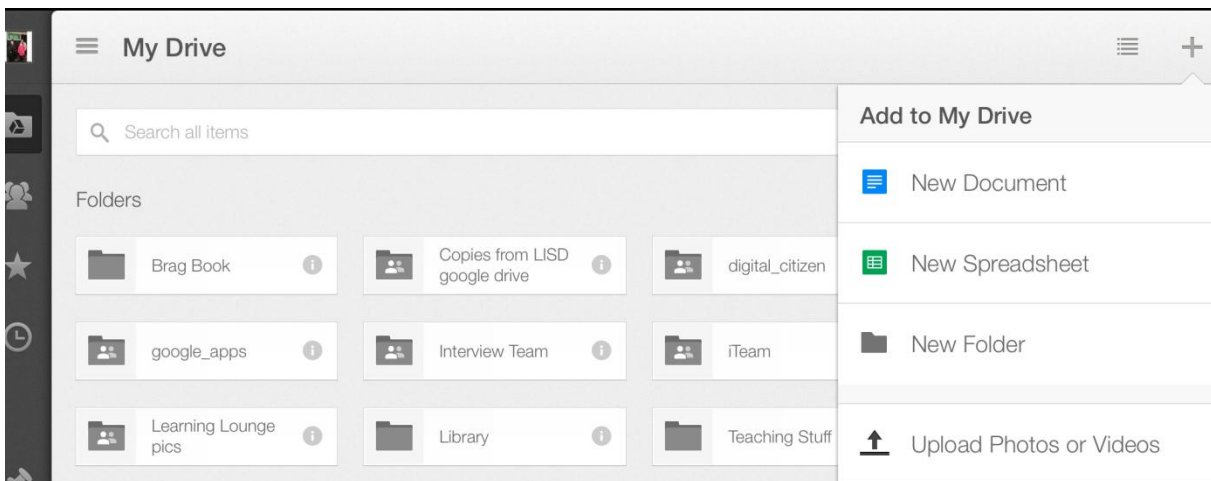
Open the **Google Drive** app



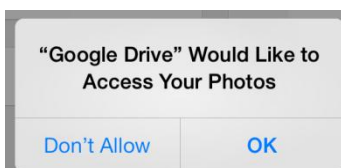
Click the plus sign (+) in the top right corner



Click **Upload Photos or Videos**.



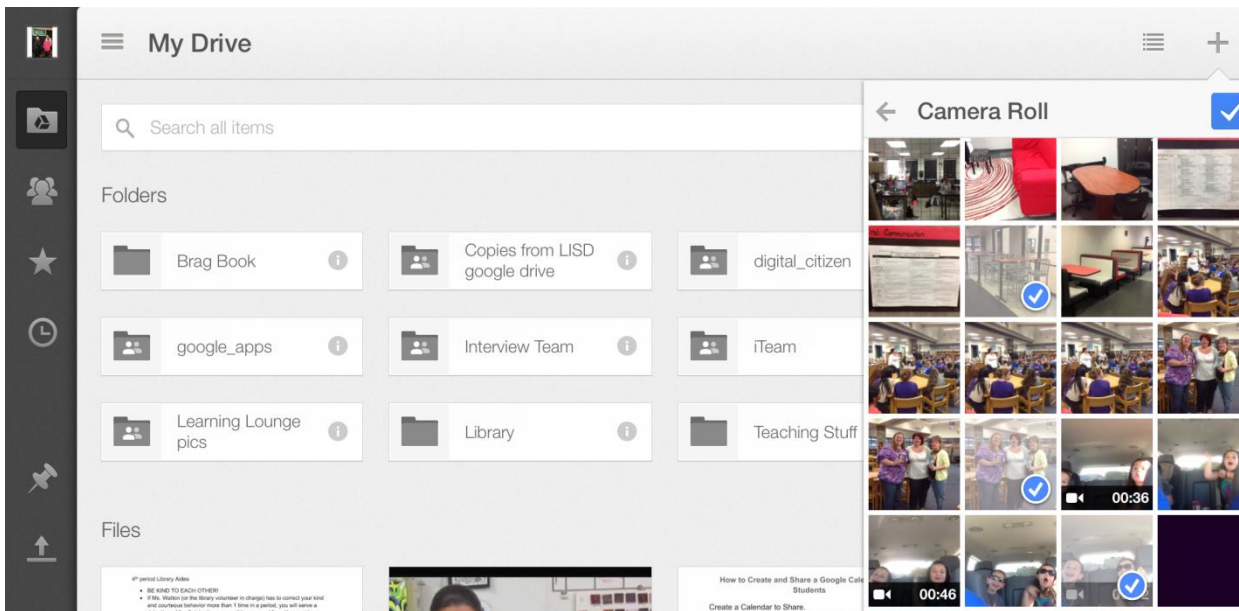
If you get the question "**Google Drive**" Would Like to Access Your Photos, click **OK**.



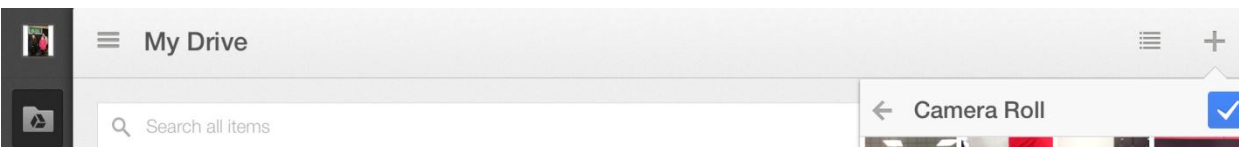
Click **Camera Roll**.



Select the photos and/or videos (you may select more than one at a time)



Click the blue check mark on the far right



They upload and show up in your **Google Drive**. To login to your **Google Drive** from a computer, do the following:

1. Go to www.lisd.net
2. Click **Students > Google Apps**



On the next screen, login with your network **LISD User name** and **Password**:

Sign in to
Lewisville ISD

User name: hm123456

Password: [REDACTED]

Use your
LISD Network Username
and Password on this screen.

Sign In